



IBCLC Care Award Application Form Checklist

Listed below is all necessary information you will need BEFORE you apply online for the *IBCLC Care Award* program for your facility. You may also want to print the form pages as you fill them out online to keep for your records.

Facility Information

- Facility name (this will be used on your facility's certificate if approved for the award)
- Facility mailing address (please include your department/building/room to receive mailings)
- Facility website (optional, if your facility has a website)

IBCLC Information

- Approximate number of currently hired IBCLCs
- First and last name and IBCLC number of at least one (1) currently hired IBCLC

Baby-Friendly® Hospital Initiative (BFHI)

- Is your facility designated as Baby-Friendly?
- Date (Month, Day, Year) your facility obtained the designation
- Description of your facility's last project for Baby-Friendly

Contact Information

- Your name, email address and preferred phone number. You will be the primary contact for your facility's award. IBLCE or ILCA may request additional information from you during the application and review process. Please reply within ten (10) days.

Project

- Date (Month, Day, Year) this project began (between January 2009 and November 2011)
- Type of project or brief title (e.g., establishment of a lactation consultant service, setting up a lactation consultant warm line, establishment of a breastfeeding support group, etc.)
- Documentation to upload of the (1) description of the project; (2) goal of the project; and (3) any outcomes of the project as one (1) file, preferably as a PDF. A Word document is also acceptable.
- Website address (optional, if your project has a dedicated website)

Training and/or Updates

- Date (Month, Day, Year) training/updates began (between January 2009 and November 2011)
- Approximate count of how often training/updates occur (number per month or year)
- Documentation to upload of the (1) objectives and (2) content outline, as one (1) file; and (3) PowerPoint slides or handout/poster or brochure, etc. as one (1) file, preferably as a PDF. PowerPoint PDFs should be provided as "handouts" with 4 slides to a page. Word or PowerPoint files are also acceptable.

www.IBCLCcare.org

[For more information, contact IBLCE at international@iblce.org or ILCA at info@ilca.org]